

CITY OF PENSACOLA

**CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT (CAPER)**

October 1, 2015 – September 30, 2016

December 2016

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

As presented in the 2015 Annual Action Plan, the City of Pensacola continues to offer programs that address the need for affordable housing; community development within eligible neighborhoods; provide assistance for underserved populations; and opportunities and programs to support self-sufficiency. During FY2015, the single unit housing rehabilitation program provided assistance to 28 qualifying families, completing 17 projects, which assisted them with addressing building code violations and the removal of architectural barriers ultimately sustaining a stock of affordable housing for the City. Public Service activities supported the delivery of nutritional services to 221 elderly, disabled, and special needs residents. Individual and group counseling sessions provided educational opportunities regarding home buying and foreclose prevention for 88 residents, 35 of which achieved the goal of homeownership. Code enforcement activities support the continued revitalization of eligible redevelopment areas within the jurisdiction.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Code Enforcement	Non-Housing Community Development	CDBG: \$30,000	Housing Code Enforcement/ Foreclosed Property Care	Household Housing Unit	200	310	155.00%	200	310	155.00%
Grant Administration and Management	City wide eligibly where there is need.	CDBG: \$137,768	Other	Other	52482	52482	100.00%	52482	52482	100.00%
Homebuyer and Foreclosure Prevention Counseling	Non-Homeless Special Needs	CDBG: \$33,326	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	80	88	110.00%	80	88	110.00%
Housing Rehabilitation	Affordable Housing Non-Homeless Special Needs	CDBG: \$559,258	Homeowner Housing Rehabilitated	Household Housing Unit	10	17	170.00%	10	17	170.00%

Public Service: Council on Aging of West Florida,	Non-Homeless Special Needs	CDBG: \$70,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	225	221	98.22%	225	221	98.22%
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Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

While the Annual Action Plan did not allocate funds to any specific priority, the need for decent, affordable housing for low moderate income families remained a pressing need within the jurisdiction. Funding supported the rehabilitation of 17 single family residences which addressed a range of issues including building code deficiencies and the removal of architectural barriers. This allowed low to moderate income families to remain in their residence and sustained the stock of affordable housing in the jurisdiction. The public service activities supported the goals of promoting and sustaining family self-sufficiency through the supportive meal programs provided to the elderly, disabled, and special needs residence allowing them to age in place and live independently. These services would otherwise not be available. Funding for this activity provides a 1:10 leverage for other critical state and federal funding. The counseling classes provided for a pool of prepared homebuyers and assisted them with tools required to avoid foreclosure. Of the program participants, 35 achieved the goal of homeownership. Code enforcement actions in the redevelopment areas supported the continued revitalization efforts in these eligible areas.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	110
Black or African American	185
Asian	1
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	296
Hispanic	2
Not Hispanic	294

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

An additional 11 multi-racial persons were served by the jurisdiction for a total of 309 persons. While African American families, as presented by the 2011-2015 American Communities Survey, represent approximately 30% of the population in the jurisdiction almost 60% (59.87%) of the program beneficiaries were African American supporting the need to continue to assist this underserved population.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Federal	792,053	737,425

Table 3 – Resources Made Available

Narrative

The jurisdiction received \$688,838 in FY 2015 Entitlement Grant funds; generated \$89,939.50 in Program Income, which was draw to cover project costs prior to drawing from the Entitlement Grant;; and returned \$13,275 to the line-of-credit, due to these funds which were drawn from the line-of-credit, being covered from another revenue source.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Community Redevelopment Plan 2010			Local Plan
Eastside Redevelopment Plan			Local Redevelopment Plan
Enterprise Zone Strategic Plan			Local
Income eligible Citywide	100		local
Urban Core Redevelopment Area			Local Redevelopment Plan
Westside Redevelopment Plan			Local Redevelopment Plan

Table 4 – Identify the geographic distribution and location of investments

Narrative

While a specific geographic area is not prioritized within the plan, the City has identified several neighborhoods in need of revitalization to include the Urban Core, Eastside, and Westside Redevelopment Areas. Resources were used to support eligible activities city-wide and within these designated areas in support of revitalization efforts and to promote family self-sufficiency throughout the jurisdiction. In support of the redevelopment efforts within the designated areas and neighborhood sustainability city-wide, resources have been used to support single family housing rehabilitation activities city-wide, provide nutritional food services to households city-wide, provide homebuyer and

foreclosure prevention counseling to households throughout the jurisdiction, and support code enforcement activities to arrest decline in targeted neighborhoods.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The jurisdiction, as a member of the Escambia Pensacola Consortium, works closely with Escambia County to identify opportunities to leverage funding from both the public and private sector. When eligible, grant funds are used as leverage in conjunction with City general fund allocations, local option sales tax funds, and other resources to complete community development activities, address housing needs, and provide services to meet the needs of residents. Funds used during FY 2015 in the nutritional meal programs provided a 1:10 leverage for critical state and federal funding. As presented in the Local Housing Assistance Plan, the homebuyer counseling program equips families with the knowledge and tools for homeownership. Many of these families participate in the State Housing Initiatives Partnership program which provides assistance to facilitate the purchase of a home. During FY 2015, thirty-five (35) families who participated in the counseling classes achieved the goal of homeownership.

No publically owned land or property was used.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units		
Number of non-homeless households to be provided affordable housing units		
Number of special-needs households to be provided affordable housing units		
Total		

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance		
Number of households supported through the production of new units		
Number of households supported through the rehab of existing units	10	17
Number of households supported through the acquisition of existing units		
Total		

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

By addressing building code deficiencies and through the removal of architectural barriers, the single family rehabilitation program assists the jurisdiction in maintaining a stock of decent, affordable housing. The jurisdiction was able to assist more households than projected due to the reduced level of funds required to complete individual projects. During FY 2015, the program assisted 28 qualifying families and completed 17 projects.

Discuss how these outcomes will impact future annual action plans.

The jurisdiction continues to maintain a wait list for assistance and provide services to qualified applicants within funding constraints.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	4	0
Low-income	10	0
Moderate-income	14	0
Total	28	0

Table 7 – Number of Persons Served

Narrative Information

All program funds were expended for extremely low, very low, and low income households. It is anticipated the jurisdiction will continue to expend the majority of its funds on this targeted population.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

As a member of the Escambia Pensacola Consortium, the jurisdiction works closely with Escambia County to address the needs of homeless in the community. The City Housing Administrator serves as a board member for the EscaRosa Coalition on the Homeless, the lead agency for the CoC. The Administrator routinely attends board and general coalition meetings where the needs of this underserved population are discussed. This information is shared with the Consortium and is used for program development.

Addressing the emergency shelter and transitional housing needs of homeless persons

In coordination with the VA, the City's Housing Division administers 182 HUD-VASH vouchers used to address housing needs of the homeless veterans in the community. In cooperation with the CoC, the City's Housing Division, is administering a Tenant Based Rental Assistance program aimed at providing rental assistance to 20 homeless families for one year. The CoC is providing counseling to assist these families overcome the challenges associated with homelessness such as sustainable employment. Funding for this program is being provided through the state's allocation of HOME funds which are administered by Florida Housing Finance Corporation. Additionally, the community has approximately 2,300 Section Housing Choice Vouchers and 600 public housing units to address housing needs. Both programs maintain extensive wait list which limits the ability to address emergency needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

City supported housing rehabilitation, foreclosure prevention classes and counseling, and coordination with the CoC aids households from experiencing homeless by keeping them in their residences and not being displaced.

The City, as a member of the Consortium, closely coordinates with Escambia County, the Consortium lead, in meeting the needs of this underserved population.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City Housing Division administers just under 2,500 vouchers through the Section 8 Housing Choice Voucher and HUD-VASH programs. Through these rental assistance programs many families are able to achieve stable living conditions. The City Housing Division closely coordinates with the CoC to address the needs of this underserved population.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Public housing within the jurisdiction is overseen by an independent agency, the Area Housing Commission. The Commission is governed by a five member board with two members appointed by the City, two members appointed by the County, and one member selected from public housing residents. The agency is designated as a High performing agency by HUD.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Upon invitation, the City Housing Division has conducted homeownership classes at the public housing complexes.

Actions taken to provide assistance to troubled PHAs

The agency is designated as a High performing agency by HUD.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City Housing Division coordinates closely with the Mayor's Office and City Planning Division to review proposed changes to public policy or legislation that could impact affordable housing. The Affordable Housing Advisory Committee (AHAC), with members jointly appointed by the City of Pensacola and Escambia County, conducts a triannual review of policies and zoning ordinances as they relate to affordable housing. The Committee prepares a Review Report including recommendations for any changes to existing policies or ordinances which is presented to both jurisdictions for consideration. The next scheduled review will occur during FY 2018.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to leverage the grant funds to meet the needs of the community as a whole. Activities that support reinvestment in the City and its many varied neighborhoods and residents continues to be supported through the Annual Action Plan where eligible.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The continued support of housing rehabilitation projects where lead based paint hazards are addressed will continue to reduce the presence of this hazard to area residents. Section 8 Housing Choice Voucher holders are encouraged to look for units in good repair which also diminishes the potential for exposure to lead based paint hazards. Much of the older housing stock in the City was impacted and subsequently demolished or renovated after the 2004 and 2005 hurricane seasons, which eliminated and/or addressed conditions in the older housing stock which presented lead based paint hazards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Providing residents with tools to help themselves improve their financial stability should reduce poverty level families. Credit and housing counseling activities, financial literacy, and homeowner education programs that are currently in place help provide residents a path out of poverty as well as build wealth and skills required to break the cycle of generational poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The jurisdiction will continue to coordinate efforts through the Consortium and the CoC to identify opportunities to leverage funding from both the public and private sectors to expand the capacity of available resources and service delivery models. The limited financial resources available do not come close to meeting the multitude of housing and community development needs identified in the plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The jurisdiction continues to engage in discussions with housing providers and social service agencies which are leading to the development of outcome based solutions. The local agencies tasked with providing social services continue to be underfunded and struggle to meet the growing demand for services and assistance.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The jurisdiction works closely with the Escambia Pensacola Human Relations Commission, the agency tasked with addressing fair housing issues in the community, to identify, process, and resolve fair housing complaints in the community. Housing staff routinely attends fair housing training, so they remain abreast of recent interpretations and legal opinions in the field. Section 8 Housing Choice Voucher recipients are counseled on fair housing issues and provided resources and contact information regarding how to file a fair housing complaint. The City supports and enforces local, state, and federal fair housing laws.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As a member of the Consortium, the City works closely with Escambia County, the lead agency to ensure compliance with all program and fiscal monitoring activities and work cooperatively toward the accomplishment of common housing and community development objectives. Monitoring procedures involve two approaches depending upon the method of service delivery, activities directly administered by the jurisdiction and activities administered through a subrecipient.

Activities directly administered by the jurisdiction are monitored through extensive data collection, regulatory review, and compliance measures to ensure that all statutory and regulatory requirements are being met with respect to the program. For activities involving construction or renovation, on-site monitoring is performed by qualified personnel to assure that the physical improvements are accomplished in accordance with governing standards, code, and program guidelines. The monitoring process assures that plan goals are being attained.

Subrecipient activities are monitored to ensure compliance with the existing contract documents and program guidelines. Currently the City has one subrecipient receiving funding, Council on Aging of West Florida, Inc. On a monthly basis the City conducts a review of reports, financial /programmatic requests, and makes staff contact. An annual on-site program audit is conducted to ensure programmatic, financial, and regulatory compliance.

The City maintains a vendor list of minority and women owned business. To the extent possible and within funding constraints, the City attempts to contract for services from the list of approved vendors.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In mid-December, 2016, public availability of the draft Consolidated Annual Performance and Evaluation Report (CAPER) was advertised in the Pensacola News Journal. The notice provided a listing of accessible locations where copies of the report could be reviewed by interested parties. The notice delineated a review and comment period extending through December 31, 2016 in which comments could be provided in writing or verbally (contact persons were denoted in the notices). A copy of the draft CAPER was also made available for review on the City's website. At this time, no written or verbal

comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Due to the reduced level of code enforcement activity in the targeted areas, the jurisdiction will be assessing continued funding for this activity.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.