



**Inspection Services Department**  
222 W Main Street. Pensacola, Florida, 32502. (850)436-5600

**Building Permit Extension/Renewal Request**

Date: \_\_\_\_\_

Building Permit No: \_\_\_\_\_ Job Address: \_\_\_\_\_

Property Owner/Contractor (*Permit Holder*): \_\_\_\_\_

Phone : \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

License No.: \_\_\_\_\_ Request type: Renewal \_\_\_\_\_ Extension \_\_\_\_\_

As per the City Code of ordinances 14-2-112 and the Florida Building Code Sections 105.4 and 105.5 – “Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance.” Exception: Demolition permits shall become invalid 90 days after issuance. ““Work,” as used herein, shall be defined as progress evidenced by at least one satisfactory inspection during any six-month period.”

\_\_\_\_\_  
Signature of Owner or Contractor

\_\_\_\_\_  
Owner or Contractor’s Name (Print or Type)

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

Sworn to (or affirmed) and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. by \_\_\_\_\_, who is personally known \_\_\_\_ or has produced identification.

Type of ID Produced \_\_\_\_\_ .

\_\_\_\_\_  
NOTARY’S SIGNATURE as to Owner or Agent’s Signature

(Notary’s Stamp)

**OFFICE USE ONLY:**

Renewal/Extension Fee \$ \_\_\_\_\_

Approval: \_\_\_\_\_  
*Building Official Signature*

Denial: \_\_\_\_\_  
*Building Official Signature*

\_\_\_\_\_  
*Permit Technician Signature*

Please remit in person, upload into permit portal, or via email at [inspections@cityofpensacola.com](mailto:inspections@cityofpensacola.com)