



# CITY COUNCIL MEMORANDUM

February 17, 2016

**TO:** City Council

**FROM:** Ericka L. Burnett, City Clerk *ELB*

**SUBJECT:** Nomination – Planning Board

## SUMMARY:

The Planning Board advises the City Council concerning the preparation, adoption, and amendment of the Comprehensive Plan; reviews and recommends to Council ordinances designed to promote orderly development as set forth in the Comprehensive Plan; hears applications and submits recommendations to Council on the following land use matters: proposed zoning changes, proposed amendments to zoning ordinance, proposed subdivision plats, and proposed street/alley vacations. The Board initiates studies on the location, condition, and adequacy of specific facilities of the area, i.e., housing, parks, and public buildings. The Board schedules and conducts public meetings and hearings pertaining to land development. **MEMBERS MUST BE RESIDENTS OF THE CITY OF PENSACOLA.**

The Board consists of seven members, appointed by the City Council, one of whom shall be a licensed Florida Architect.

Board Member Scott Sallis, Licensed Architect, has submitted his letter of resignation to be effective immediately. It is necessary for Council to fill the unexpired term, which ends July 14, 2017.

A list of current members and a nomination form are attached. Nomination forms should be submitted to the City Clerk's office by 12:00 Noon, Tuesday, March 2, 2016 for consideration at the March 17, 2016 City Council meeting.

Attachments

## Planning Board

| Name                              | Profession      | Appointed By | No. of |      | Exp Date   | First      | Term | Comments |
|-----------------------------------|-----------------|--------------|--------|------|------------|------------|------|----------|
|                                   |                 |              | Terms  | Year |            |            |      |          |
| Campbell, Nina H.                 |                 | Council      | 2      | 2015 | 07/14/2017 | 06/23/2011 | 2    |          |
| Kirschenfeld, Taylor<br>("Chips") | Environmental   | Council      | 3      | 2015 | 07/14/2017 | 06/25/2009 | 2    |          |
| Larson, Kurt                      | Fire prevention | Council      | 2      | 2015 | 07/14/2017 | 06/23/2011 | 2    |          |
| Monk, Nathan                      | Clergy          | Council      | 0      | 2015 | 07/14/2017 | 05/14/2015 | 2    |          |
| Owens, Kyle                       | Lighting Design | Council      | 1      | 2015 | 07/14/2017 | 08/28/2014 | 2    |          |
| Ritz, Paul                        | Architect       | Council      | 6      | 2015 | 07/14/2017 | 06/23/2005 | 2    |          |
| Sallis, Scott                     | Architect       | Council      | 2      | 2015 | 07/14/2017 | 06/23/2011 | 2    |          |

Term Length: TWO YEAR TERMS

COMPOSED OF SEVEN (7) MEMBERS APPOINTED BY CITY COUNCIL . ONE APPOINTEE SHALL BE A LICENSED FLORIDA ARCHITECT. ALL MEMBERS SHALL BE RESIDENTS OR PROPERTY OWNERS OF THE CITY.

**CITY OF PENSACOLA, FLORIDA**

**NOMINATION FORM**

I, \_\_\_\_\_, do nominate \_\_\_\_\_  
(Nominee)

\_\_\_\_\_  
(Home Address) (Phone)

\_\_\_\_\_  
(Business Address) (Phone)

\_\_\_\_\_  
(Email Address) City Resident: YES NO

for appointment by the City Council for the position of:

***LICENSED ARCHITECT  
PLANNING BOARD***

Provide a brief description of nominee's qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
City Council Member

I hereby certify that the above nomination was submitted to my office within the time limitations prescribed by the Rules and Procedures of Council.

\_\_\_\_\_  
Ericka L. Burnett, City Clerk